**Meeting Agenda**
**Thursday, January 16, 2025**

**7:00 PM**

**REGULAR MEETING**

**Cocoa Beach Country Club**
**5000 Tom Warriner Blvd.**
**Cocoa Beach, 32931**

**WELCOME**

**Meeting re-broadcasts on**: Spectrum - Channel 499 and www.cityofcocoabeach.com.
Meeting Video Archives: www.cityofcocoabeach.com

**Packets**: Packets are on the City's website (www.cityofcocoabeach.com) and at Commission meetings

**Rules of Order**: Robert's Rules of Order and the Florida Sunshine Law govern the conduct of our meeting

**Speaking Courtesy Rules**:

- The Commission accepts relevant comments.
- A time limit of three minutes is imposed on each speaker. If speaking for a group, the Commission may grant an additional three minutes
- Please direct comments and questions through the Mayor
- Complete speaker cards are required for each of the items you wish to address. Submit the card to the City Clerk prior to the introduction of the item. Speaker Cards are available in the rear of the Commission Room and in the City Clerk's office prior to the meeting. The purpose of the card is to obtain the spelling of your name, contact information if follow-up is needed, and provide for efficient meeting administration
- Upon being recognized by the Mayor, please approach the dais, state your name and address, and speak into the microphone

**Approval Of Order Of Business**:
Note: Members of the public, Commission and Staff may remove items from the Consent Agendas, if they wish to discuss them. Requests for removal need to be made known to the City Commission under the Approval of the Order of Business, at the beginning of the meeting

**Appealing a Decision**:

Any person desiring to appeal any decision made by the City Commission, with respect to any matter considered at such meeting or hearing, will need a record of the proceedings and for such purposes must ensure that a verbatim record and transcript of the proceeding is made in a form acceptable for official court proceedings, which record includes the testimony and evidence upon which the appeal is to be based. It shall be the responsibility of the person desiring to appeal any decision to prepare a verbatim record and transcript at his/her own expense as the City does not provide one

**American with Disabilities Act**:
ATTN: PERSONS WITH DISABILITIES. In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations to participate in this proceeding shall, at least forty-eight (48) hours prior to the meeting, contact the Office of the City Clerk at (321) 868-3286; Florida Relay Service (800) 955-8771 (TDD); or (800) 955-8770 (Voice) or 711.

THANK YOU for participating in your Cocoa Beach City Government.

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A. MEETING CALLED TO ORDER

   1. Pledge of Allegiance

   2. Invocation by Keith Capizzi, Pastor, Club Zion Community Church

   3. Roll Call

B. APPROVAL OF THE AGENDA
(Note: Members of the public, Commission and Staff may remove items from the Consent Agendas if they wish to discuss them. Requests for removal need to be made known to the City Commission under the Approval of the Order of Business, at the beginning of the meeting.)

C. PUBLIC COMMENTS
Comments will be heard on items that do not appear on the agenda of this meeting. Citizens will limit their comments to three (3) minutes. Per Commission Procedures, the City Commission will not take any action or discuss items brought up under the “Public Comment” section of the agenda. The City Commission may schedule such items as regular agenda items and act upon them in the future.

D. STAFF REPORTS AND ANNOUNCEMENTS

E. CITY ATTORNEY REPORTS AND ANNOUNCEMENTS

F. CITY COMMISSION REPORTS AND ANNOUNCEMENTS

   1. **City Commission will temporarily recess, and then convene as the Cocoa Beach Downtown Community Redevelopment Agency for the following item(s):**

G. COMMUNITY REDEVELOPMENT AGENCY (CRA)

1. Requesting the commission to consider funding for Cocoa Beach Main Street.
   Representative: Kenne Wells, Cocoa Beach Main Street Director
   Staff Representative: Devan Taly, Deputy Finance Director

**Commission will reconvene for the remaining items.**

H. CONSENT AGENDA

1. Approve the December 5th, 2024 Commission Meeting Minutes
   Staff Representative: City Clerk Department

2. Approve the following meeting date:
   Tuesday, March 4th 2025 at 6:00 pm - Town Hall Meeting

3. Request Approval for the city to enter into contract negotiations with selected firms for CB25-002 Continuing Public Management Services. The two firms are Capital Strategic Solutions and InNovo Partners, LLC.
   Staff Representative: Devan Taly, Deputy Finance Director, Wayne Carragino, City Manager

4. **Board Appointments**

   **BOARD OF ADJUSTMENT**
   Re-Appoint John Kabboord serve a term ending in November 2028 (Seat 1 – Mayor Capizzi)
   Re-appoint Ron Boger to serve a term ending in November 2028 (Seat 2 – Commissioner Jackson)
   Appoint Don Haynes to serve a term ending in November 2028 (Seat 3 – Commissioner Tumulty)
   Appoint Karalyn Woulas as Alternate to serve a term ending in November 2028 (Seat 4 – Vice-Mayor Williams)

   **PLANNING BOARD**
   Re-appoint Matt Tschaar to serve a term ending November 2028 (Seat 2 - Commissioner Jackson)
   Appoint John Butera to serve a term ending November 2028 (Seat 3 - Commissioner Tumulty) added 01.15.25
   Appoint Margaret Schneider to serve as Alternate a term ending in November 2028 (Seat 3 - Commissioner Tumulty) added 01.5.25
   Appoint Mike Miller to serve as Alternate a term ending in November 2028 (Seat 4 – Vice-Mayor Williams)

**SUSTAINABLE LAND ADVISORY COMMITTEE**
Appoint Jamie Glaner to serve a term ending in November 2026 (Seat 1 – Mayor Capizzi)
Appoint James Keith Capizzi to serve a term ending in November 2028 (Seat 2 – Commissioner Jackson)
Appoint Carol Kruse to serve a term ending in November 2026 (Seat 4 – Vice-Mayor Williams)
Appoint Waylon Locklear  to serve a term ending November 2026 (Seat 5- Commissioner Hutcherson)

**LEISURE ADVISORY BOARD**
Re-appoint Mike Braddock to serve a term ending in November 2028 (Seat 2 – Commissioner Jackson)
Appoint Greg Lund to serve a term ending in November 2028 (Seat 3 - Commissioner Tumulty) added 01.15.25
Appoint Jay Caps to serve a term ending in November 2028 (Seat 1 - Mayor Capizzi)

I. ITEMS REMOVED FROM THE CONSENT AGENDA

J. UNFINISHED BUSINESS

1. Discuss the design and construction budget for Fire Station 50
   Staff Representative: Jeremy Hutcherson, Commissioner
   Recommendation: Re-consider path forward for Fire Station 50

2. Discuss pedestrian/bicycle striping on the multi-use path along Minutemen Causeway
   Staff Representative: Wayne Carragino, City Manager
   Total Cost: $2,090.00
   Recommendation: Discuss and provide a decision on whether or not to move forward

K. NEW BUSINESS

1. Approve the scope of services and fee estimate from Mead & Hunt to perform engineering and design for three Lift Station Rehabilitation projects and Port Canaveral sewer force main air release valve replacement project.  Total amount is $297,211.  These are budgeted items.
   Staff Representative: Brad Kalsow, Water Reclamation Director

2. Approve Construction budget ($350k) for Holiday Lane Boat Ramp project.
   Representative: Jeremy Hutcherson, Commissioner
   Recommendation: Approve

3. Request that the city commission designate a specific portion of Minutemen (MM) Causeway as a park.  (Minutemen Park)
   South side of MM Causeway from La Riviere Rd to Rosevelt Elementary School.

North side of MM Causeway from Danube River Dr to Pelican Cove Condo.
Representative: Tim Tumulty, Commissioner

4. Set Appointments to Organizations for 2025
Representative: City Commission

**a) Space Coast Transportation Planning Organization (SCTPO)**
2025 Cocoa Beach Voting Delegate: ________________________, Staff Representative: Morgan Zuhlke,
2024 Cocoa Beach Voting Delegate: Commissioner Skip Williams;
***The 2025 Cape Canaveral Voting and Primary Delegates are: Council Member Don Willis***
***Per the agreement, the Cities of Cocoa Beach/Cape Canaveral share Voting Delegates on the Transportation Planning Organization. For 2025, the Voting Delegate is Cocoa Beach and Cape Canaveral is designated the alternate.***

**b) Brevard County Water Supply Group (no set meeting time)**
Staff Representative: Water Reclamation Director Brad Kalsow

**c) Space Coast League of Cities (Meets 2nd Monday, 6:30 pm. at Hosting City) Space Coast League of Cities Intergovernmental Committee (2nd Monday, 5:45pm, at Hosting City)**
2025 Voting Delegate, ________________, Alternate Delegate
_______________________________
2024 Voting Delegate, Karalyn Woulas, Commissioner Hutcherson as Alternate Delegate
Representative: City Commission

**d) General Employees' Pension Board - (Meets Quarterly 3pm, Thursdays before Commission meetings, Cocoa Beach)**
2025 Commission Representative: _____________________________
2024 Commission Representative: Commissioner Skip Williams

**e) Cocoa Beach Art Show**
2025 Commission Representative: __________________
2024 Commission Representative: Mayor Keith Capizzi

**f) St. Johns River Water Management District (Meets as needed)**
2025 Staff Representative: Morgan Zuhlke, Stormwater Utility Manager

**g) Canaveral Port Authority (Meets usually the 3rd Wednesday of the month, 9:00 am)**
2025 Commission Representative:
_______________________________________
2024 Commission Representative: Commissioner Karalyn Woulas

**h) Cocoa Beach Main Street**
Staff Representative: Carrie Lombardo, Government Affair Manager

L. GENERAL PUBLIC COMMENT
(Only if not accommodated in the 30-minute Public Comment period earlier)

M. ADJOURNMENT