City of Cocoa Beach

5000 Tom Warriner Boulevard
Cocoa Beach, Florida 32931
www.cityofcocoabeach.com

City Commission Agenda

April 4, 2024

7:00 PM

City Commission
Keith Capizzi, Mayor, Seat 1
Joshua Jackson, Commissioner, Seat 2
Karalyn Woulas, Commissioner, Seat 3
Skip Williams, Commissioner, Seat 4
Jeremy Hutcherson, Vice-Mayor, Seat 5

City Staff
Gretchen R.H. Vose and Wade C. Vose, City Attorneys
Wayne Carragino, City Manager
Karin Grooms, City Clerk

WELCOME

Broadcasting of Meetings:
Meeting broadcasts on: https://www.youtube.com/@CityofCocoaBeachFL
Recordings of Commission Meeting are played on Sundays at 1pm, and Fridays at 10 pm on Spectrum Channel 499, Comcast (North Brevard) Channel 51, Comcast (South Brevard) Channel 13, AT&T U-Verse Channel 99

Packets: Packets are on the city's website (www.cityofcocoabeach.com)

Rules of Order: Robert's Rules of Order and the Florida Sunshine Law govern the conduct of our meeting.

Speaking Courtesy Rules:

- The Commission accepts relevant comments.
- A time limit of three minutes is imposed on each speaker.
- Please direct comments and questions through the mayor.
- Complete speaker cards are required for each of the items you wish to address. Submit the card to the City Clerk prior to the introduction of the item. Speaker Cards are available in the rear of the Commission Room and in the City Clerk's office prior to the meeting. The purpose of the card is to obtain the spelling of your name, contact information if follow-up is needed, and provide for efficient meeting administration.
- Upon being recognized by the Mayor, please approach the dais, state your name and address, and speak into the microphone.

Approval of Order of Business:
Note: Members of the public, Commission and Staff may remove items from the Consent Agendas if they wish to discuss them. Requests for removal need to be made known to the City Commission under the Approval of the Order of Business, at the beginning of the meeting.

Appealing a Decision:
Any person desiring to appeal any decision made by the City Commission, with respect to any matter considered at such meeting or hearing, will need a record of the proceedings and for such purposes must ensure that a verbatim record and transcript of the proceeding is made in a form acceptable for official court proceedings, which record includes the testimony and evidence upon which the appeal is to be based. It shall be the responsibility of the person desiring to appeal any decision to prepare a verbatim record and transcript at his/her own expense as the City does not provide one.

American with Disabilities Act:
ATTN: PERSONS WITH DISABILITIES. In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations to participate in this proceeding shall, at least forty-eight (48) hours prior to the meeting, contact the Office of the City Clerk at (321) 868-3286; Florida Relay Service (800) 955-8771 (TTY); or (800) 955-8770 (Voice); or 711.

THANK YOU for participating in your Cocoa Beach City Government.

City of Cocoa Beach Commission April 4, 2024

CITY COMMISSION MEETING AGENDA

A. MEETING CALLED TO ORDER

1. Pledge of Allegiance
2. Invocation by Mark Reynolds, Pastor, First United Methodist Church.
3. Roll Call

B. APPROVAL OF THE AGENDA

(Note: Members of the public, Commission and Staff may remove items from the Consent Agendas if they wish to discuss them. Requests for removal need to be made known to the City Commission under the Approval of the Order of Business, at the beginning of the meeting.)

C. PUBLIC COMMENTS

Comments will be heard on items that do not appear on the agenda of this meeting. Citizens will limit their comments to three (3) minutes. Per Commission Procedures, the City Commission will not take any action or discuss items brought up under the "Public Comment" section of the agenda. The City Commission may schedule such items as regular agenda items and act upon them in the future.

D. STAFF REPORTS AND ANNOUNCEMENTS

E. CITY ATTORNEY REPORTS AND ANNOUNCEMENTS

F. CITY COMMISSION REPORTS AND ANNOUNCEMENTS

G. NEW BUSINESS

1. Adopt Resolution 2024-04, a Resolution of the City Commission of the City of Cocoa Beach, Florida establishing a pilot program for the operation of pedicabs at specified locations within the corporate limits of the City of Cocoa Beach, and providing an effective date.
Representative: Randy Stevenson, Development Services Director
Recommendation: Adopt

2. Approve the Scope of Work for 2 sanitary sewer pipe repairs to be performed by CK Contractors & Development for a total amount of $75,941.00. These repairs are 100% reimbursable expenses through our CDBG-MIT Grant through Florida Commerce.
Representative: Brad Kalsow, Water Reclamation Director
Recommendation: Approve

3. Adopt Resolution 2024-06, a Resolution of the City of Cocoa Beach, Florida, adopting an amendment to the annual operating budget for fiscal year 2023-2024 which begins October 1, 2023 and ends September 30, 2024, including adjustments for revenues and expenditures; providing for legislative findings and intent; providing for implementing administrative actions by the City Manager; and providing for scrivener's errors, conflicts, severability, and effective date.
Representative: Patrisha Draycott, Chief Financial Officer
Recommendation: Adopt

H. GENERAL PUBLIC COMMENT (Only if not accommodated in the 30-minute Public Comment period earlier)

I. ADJOURNMENT

CITY MEETING CALENDAR – For Details check Calendar at www.cityofcocoabeach.com (Click on the Government Tab)

1st and 3rd Thursday City Commission 7:00 PM
1st Monday Planning Board 5:30 PM
1st and/or 3rd Thursday Community Redevelopment Agency 6:30 PM
2nd Wednesday of Month Special Magistrate 9:00 AM
2nd Monday of Month Land Management Committee 4:30 PM
4th Monday of Month Leisure Services Advisory Board 4:00 PM (bimonthly, on odd months)
Called Upon Demand Police and Fire Pension Boards 3:00 PM
Called Upon Demand General Employee Pension Board 3:00 PM
3rd Wednesday of Month Board of Adjustment Meeting 5:15 PM
1st Wednesday of Month Sustainability Committee 6:30 PM

CITY OF COCOA BEACH, FLORIDA
CITY COMMISSION COCOA BEACH COUNTRY CLUB - 5000 TOM WARRINER BOULEVARD, COCOA BEACH, 32931 MINUTES
April 4, 2024

A. MEETING CALLED TO ORDER

Mayor Capizzi called the meeting to order at 7 pm.

1. Pledge of Allegiance

2. Invocation by Mark Reynolds, Pastor, First United Methodist Church.

3. Roll Call

Commission Members Present:
Commissioner Joshua Jackson
Commissioner Skip Williams
Commissioner Karalyn Woulas
Vice-Mayor Jeremy Hutcherson
Mayor Keith Capizzi

Administrative Members Present:
City Attorney Becky Vose
City Manager Wayne Carragino
City Clerk Karin Grooms
Development Services Director Randy Stevenson
Chief Financial Officer/ Assistant City Manager Patrisha Draycott
Leisure Services Director, Laird McLean
Interim Police Chief, Wes Mullins
Information Technology Director, Kevin Perez
Information Technology Manager, Ron Munns
Information Technology System Analysis, Tristan Takacs
Information Technology System Tech 1, Nate Guruwatte
Information Technology System Tech 2, Mike Ledesma
Information Technology Support Coordinator , Lauren Domenech

B. APPROVAL OF THE AGENDA
(Note: Members of the public, Commission and Staff may remove items from the Consent Agendas if they wish to discuss them. Requests for removal need to be made known to the City Commission under the Approval of the Order of Business, at the beginning of the meeting.)

MOTION WILLIAMS/ WOULAS
I MOVE TO APPROVE THE AGENDA.
VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY.

C. PUBLIC COMMENTS
Comments will be heard on items that do not appear on the agenda of this

meeting. Citizens will limit their comments to three (3) minutes. Per Commission Procedures, the City Commission will not take any action or discuss items brought up under the "Public Comment" section of the agenda. The City Commission may schedule such items as regular agenda items and act upon them in the future.

Mr. Tony Sasso discussed the Thousand Islands and gave a history of the islands. Thanked the commission for the Friends of a Thousand Island event. Noted the success of the event and commended staff for the assistance provided to make it a great event. Mr. Sasso thanked Kelsey Mack, Environmental Specialist, for a great job in helping with the event. Noted her being a great representation of the city. Mr. Sasso described the festival and vendors at the event.

Commissioner Williams inquired about the reuse line installed after the Australian Pines were removed for replanting. The line runs from 4th Street South to the Island. Commissioner Williams asked if it was not needed could be removed before degrading into the lagoon.
Mr. Sasso and Mr. Bob Day concurred there's no need for the line as the plants have naturally taken over.
Commissioner Williams asked for consensus from the Commission to direct the City Manager to work with city staff to remove the line from the lagoon.
Mr. Sasso offered the assistance of the Friends of the Thousand Islands to help with the removal if needed.
Mr. Day brought up the annual Trash Bash, including the Thousand Islands and Downtown area.

Mr. Ty Billings mentioned his history of living in the City. He also spoke about his parents who worked to keep the pool and keep it running for families. Mr. Billings mentioned the lifeguard situation and how he researched it. Spoke about the County Commission. Then he transitioned to discussing the International Palms and the demolition with funding from the County. Mentioned decreased funding for other programs/projects in the County after the International Palms funding. Mr. Billings informed the Commission that he would be attentive to the County Commission meetings and would be attending more of them to see what was happening.

D. STAFF REPORTS AND ANNOUNCEMENTS

Mr. Wayne Carragino, City Manager, discussed how he is going to, time permitting, point out an individual on the staff who is doing an outstanding job. Mr. Carragino mentioned bringing forward positivity. Had a difficult decision to make as looked at the department. Noted the entire department does an outstanding job. He noted the department is all smart and young, and they step up to the plate and keep us safe. The department Mr. Carragino was speaking of the IT Department. The individual he wanted to recognize was Mike Ledesma. Mr. Carragino noted that Mike was the guy behind the curtain. The team came united and supported him for the acknowledgment.

E. CITY ATTORNEY REPORTS AND ANNOUNCEMENTS

The City Attorney had no reports.

F. CITY COMMISSION REPORTS AND ANNOUNCEMENTS

Commissioner Woulas mentioned she had done a night ride along with the Police Department. Noted the different officers she had rode with and gave a brief description of the events that had happened during her ride along. Explained to the commission about understanding more about the equipment and how it is needed concerning the budget.

Mayor Capizzi noted reaching out to Interim Chief, Wes Mullins.
Commissioner Williams noted his experience and how it was during spring break.

Mayor Capizzi inquired from Commissioner Woulas regarding whom the major issues were with and if they were residents. She confirmed it was mostly visitors and not residents.

G. NEW BUSINESS

1. Adopt Resolution 2024-04, A Resolution of the City Commission of the City of Cocoa Beach, Florida establishing a pilot program for the operation of pedicabs at specified locations within the corporate limits of the City of Cocoa Beach, and providing an effective date.
   Representative: Randy Stevenson, Development Services Director
   Recommendation: Approve

The City Attorney read Resolution 2024-04.

Mr. Randy Stevenson, Development Services Director, noted he missed a change in the resolution. Note that in a section of the resolution, it mentioned 8 feet on a sidewalk, and the correction should be noted as 5 feet. Requested when the motion is made to make that correction.
Commissioner Williams noted during the last meeting that the commission discussed no sidewalks. Commissioner Jackson agreed with no sidewalks except for a safety issue.
Mayor Capizzi noted he would be OK with the sidewalks at 5 feet.
Commissioner Williams was not good with the sidewalks. Noted the location of Ocean Beach Blvd without being on sidewalks.
Vice-Mayor Hutcherson confirmed that the 8 feet to 5 feet. Mr. Stevenson confirmed the change of removing sidewalks.

MOTION WILLIAMS/HUTCHERSON
MOVE TO RESOLUTION WITH THE REMOVAL OF THE SIDEWALKS

Commissioner Jackson mentioned the possibility of ending the pilot program early. Mr. Stevenson noted the city manager could end the program.

Commissioner Woulas inquired the size of the sidewalks. Inquired if they can add the sidewalks but they have to give pedestrians the right of way.
Commissioner Williams noted the area and the sidewalks and the inability of moving.

VOICE VOTE 3:2 CAPIZZI, WOULAS NAY

2. Approve the Scope of Work for 2 sanitary sewer pipe repairs to be performed by CK Contractors & Development for a total amount of $75,941.00. These repairs are 100% reimbursable expenses through our CDBG-MIT Grant through Florida Commerce.
   Representative: Brad Kalsow, Water Reclamation Director
   Recommendation: Approve

MOTION WILLIAMS/ WOULAS
I MOVE TO APPROVE THE SCOPE OF WORK FOR 2 SANITARY SEWER PIPE REPAIRS TO BE PERFORMED BY CK CONTRACTORS & DEVELOPMENT FOR A TOTAL AMOUNT OF $75,941.00.
VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY.

3. Adopt Resolution 2024-06 A Resolution of the City of Cocoa Beach, Florida, adopting an amendment to the annual operating budget for Fiscal Year 2023-2024 which begins October 1, 2023 and ends September 30, 2024, including adjustments for revenues and expenditures; providing for legislative findings and intent; providing for implementing administrative actions by the city manager; and providing for scrivener's errors, conflicts, severability, and effective date
   Representative: Patrisha Draycott, Chief Financial Officer
   Recommendation: Approve

The City Attorney read Resolution 2024-06.

MOTION WILLIAMS/ JACKSON
I MOVE TO ADOPT RESOLUTION 2024-06 AS READ.

Vice-Mayor Hutcherson inquired from Ms. Patrisha Draycott, CFO/Assistant City Manager, that the budget states $15,000 however there is $16,000.
Ms. Draycott explained the Fire Department received a donation of $16,000 and the adjustment reflected the increased value received.

VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY.

H. GENERAL PUBLIC COMMENT
(Only if not accommodated in the 30-minute Public Comment period earlier)

I. ADJOURNMENT

The meeting was adjourned at 7:29 pm.

Karin Grooms

Karin Grooms, MPA, CMC
City Clerk

Keith Capizzi,
Mayor-Commissioner