



Meeting Agenda
Thursday, April 17, 2025

7:00 PM

REGULAR MEETING

Cocoa Beach City Hall
2 South Orlando Avenue.
Cocoa Beach, 32931

WELCOME

Meeting re-broadcasts on: Spectrum - Channel 499 and www.cityofcocoabeach.com.
Meeting Video Archives: www.cityofcocoabeach.com

Packets: Packets are on the City's website (www.cityofcocoabeach.com) and at Commission meetings

Rules of Order: Robert's Rules of Order and the Florida Sunshine Law govern the conduct of our meeting

Speaking Courtesy Rules:

- The Commission accepts relevant comments.
- A time limit of three minutes is imposed on each speaker. If speaking for a group, the Commission may grant an additional three minutes
- Please direct comments and questions through the Mayor
- Complete speaker cards are required for each of the items you wish to address. Submit the card to the City Clerk prior to the introduction of the item. Speaker Cards are available in the rear of the Commission Room and in the City Clerk's office prior to the meeting. The purpose of the card is to obtain the spelling of your name, contact information if follow-up is needed, and provide for efficient meeting administration
- Upon being recognized by the Mayor, please approach the dais, state your name and address, and speak into the microphone

Approval Of Order Of Business:

Note: Members of the public, Commission and Staff may remove items from the Consent Agendas, if they wish to discuss them. Requests for removal need to be made known to the City Commission under the Approval of the Order of Business, at the beginning of the meeting

Appealing a Decision:

Any person desiring to appeal any decision made by the City Commission, with respect to any matter considered at such meeting or hearing, will need a record of the proceedings and for such purposes must ensure that a verbatim record and transcript of the proceeding is made in a form acceptable for official court proceedings, which record includes the testimony and evidence upon which the appeal is to be based. It shall be the responsibility of the person desiring to appeal any decision to prepare a verbatim record and transcript at his/her own expense as the City does not provide one

American with Disabilities Act:

ATTN: PERSONS WITH DISABILITIES. In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations to participate in this proceeding shall, at least forty-eight (48) hours prior to the meeting, contact the Office of the City Clerk at (321) 868-3286; Florida Relay Service (800) 955-8771 (TDD); or (800) 955-8770 (Voice) or 711.

THANK YOU for participating in your Cocoa Beach City Government.

A. MEETING CALLED TO ORDER

1. Pledge of Allegiance
2. Invocation by Pastor Keith, Club Zion
3. Roll Call

B. APPROVAL OF THE AGENDA

(Note: Members of the public, Commission and Staff may remove items from the Consent Agendas if they wish to discuss them. Requests for removal need to be made known to the City Commission under the Approval of the Order of Business, at the beginning of the meeting.)

C. PUBLIC COMMENTS

Comments will be heard on items that do not appear on the agenda of this meeting. Citizens will limit their comments to three (3) minutes. Per Commission Procedures, the City Commission will not take any action or discuss items brought up under the "Public Comment" section of the agenda. The City Commission may schedule such items as regular agenda items and act upon them in the future.

D. STAFF REPORTS AND ANNOUNCEMENTS

E. CITY ATTORNEY REPORTS AND ANNOUNCEMENTS

F. CITY COMMISSION REPORTS AND ANNOUNCEMENTS

G. CONSENT AGENDA

1. Approve the 04/03/2025, Commission Meeting Minutes
Staff Representative: City Clerk Department

2. Approval to award continuing services contracts to the following firms in response to RFQ CB25-003 Continuing Engineering & Architectural Services

1. - Bentley Group
2. - Applied Ecology
3. - BEA Architects
4. - Peacock Architects
5. - WSB, LLC
6. - Innovation Design Consulting
7. - Florida Technical Consultants
8. - Quetica
9. - Mel D Studio Architecture
10. - Construction Engineering Group
11. - Dredging Marine Consultants
12. - Plus LLC.
13. - Tsark Architecture
14. - Architects Design Collaborative
15. - DAG Architects

Staff Representative: Scott Maxim, Project Manager
Recommendation: Approve

3. Adopt Resolution No. 2025-06 to execute amendment #01 to the current Interlocal Agreement between FDOT and the City of Cocoa Beach for Construction, Operation, and Maintenance of Bicentennial Park. This amendment provides specific provisions for construction of the improvements currently in progress and specifies the City's obligation to maintain and operate any additional features constructed on the property. Adoption of this resolution and execution of the amendment are requirements of FDOT.

Staff Representative: Scott Maxim, Project Manager
Recommendation: Approve

4. Approve the purchase of a replacement pump for sewer lift station #1 in the amount of \$64,560. This is a budgeted capital item. The purchase also includes a pump stand kit and 8" x 12" elbow fitting.

Staff Representative: Brad Kalsow, Water Rec/Public Works Director
Recommendation: Approve

5. Enter into a Memorandum of Understanding between the City of Rockledge and City of Cocoa Beach for the formation of a joint emergency response team. --ADDED 4/17/25

Staff Representative: Wes Mullins, Police Chief
Recommendation: Approve

H. ITEMS REMOVED FROM THE CONSENT AGENDA

I. UNFINISHED BUSINESS

1. Adopt Ordinance 1696 on Second Reading, AN ORDINANCE OF THE CITY OF COCOA BEACH, FLORIDA, AMENDING Section 2-62, "Self-storage facility", of Article VII, "Conditional uses and standards for operations in all zoning districts", of chapter 2, "Zoning Districts" of the Land development code of the City of Cocoa Beach; providing additional criteria for the approval of a special exception for a self-storage facility; and providing for CONFLICTS, codification, SEVERABILITY, AND AN EFFECTIVE DATE.
Staff Representative: Cory Hall, Planner II
Recommendation: Approve
2. Adopt Ordinance No. 1697 on second reading. ORDINANCE NO. 1697 AN ORDINANCE OF THE CITY OF COCOA BEACH, FLORIDA, AMENDING chapter 26.5, "Vacation rentals", of the Code of Ordinances of the City of Cocoa Beach; providing for miscellaneous changes to findings of fact and definitions; providing for updating grandfathering provisions; providing for additional and/or revised methods of enforcement, registration and penalties for violations of vacation rental regulations; providing for violations of chapter; providing for temporary suspension of certificate of registration; providing for exemption for pre-existing rental agreements; and providing for CONFLICTS, codification, SEVERABILITY, AND AN EFFECTIVE DATE.
Staff Representative: City Commission
Recommendation: Adopt
3. ADOPT RESOLUTION NO. 2025-07
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF COCOA BEACH, FLORIDA; Providing Legislative Findings; AMENDING RESOLUTION NO. 2025-01 By Changing Vacation Rental Fees And Fines From Those Set Forth In That Resolution; Setting Forth Estimated Costs To Regulate Vacation Rentals And A Formula To Use To Determine The Registration Fee For Vacation Rentals Based On Maximum Allowed Occupancy And Computation Based On Maximum Number Of Guests Allowed In The Vacation Rental; And Providing For Severability And An Effective Date.
Staff Representative: City Commission
Recommendation: Adopt

J. NEW BUSINESS

1. Requesting the Commission to provide a path forward for staff regarding hiring for the City Manager position. Potential costs incurred for filling this position is unbudgeted for FY 2025.
Effective August 31, 2025, City Manager, Wayne Carragino, will be retiring from the City of Cocoa Beach after 17 years of service.
Staff Representative: Cindy Depina, Human Resources Director; Karin Grooms, City Clerk/Assistant City Manager
Recommendation: Provide direction to move forward
2. Request for parking spaces at the Beach Island Resort Lessees Association Inc.

Daytime parking permits for guests that stay at the Resort for the 11th street parking area just down from the resort, next to Mar Bleu condominium.

Requester: Penelope E. Cossich

Recommendation: Discuss

K. GENERAL PUBLIC COMMENT

(Only if not accommodated in the 30-minute Public Comment period earlier)

L. ADJOURNMENT