CITY OF COCOA BEACH
CITY COMMISSION
MINUTES
May 1, 2025

A. MEETING CALLED TO ORDER

Mayor Capizzi called the meeting to order at 7:00 PM.

1. Pledge of Allegiance

2. Invocation by Mark Wodka, Reverend, Space Coast Seafarers Ministry

3. Roll Call

<u>Commission Members Present:</u>
Mayor Keith Capizzi
Vice-Mayor Skip Williams
Commissioner Tim Tumulty
Commissioner Jeremy Hutcherson
Commissioner Joshua Jackson

<u>Administrative Members Present:</u>
City Attorney Becky Vose
City Manager Wayne Carragino - (on the phone)
City Clerk Karin Grooms
Fire Chief Justin Grimes
Development Services Dave Dickey
Deputy Finance Director Devan Taly
Finance Director Hana Juman
Human Resources Cindy DePina
Police Chief Wes Mullins
Project Manager Scott Maxim
Stormwater Utility Manager, Morgan Zuhlke
Water Rec/ Public Works Director Brad Kalsow
Information Technology Lauren Domenech
Information Technology Mike Ledesma
Information TechnologyTristan Takacs
Deputy Police Chief Kris Kuehn
Operations Manager Bill Collings

B. APPROVAL OF THE AGENDA
(Note: Members of the public, Commission and Staff may remove items from the Consent Agendas if they wish to discuss them. Requests for removal need to be made known to the City Commission under the Approval of the Order of Business, at the beginning of the meeting.)

MOTION BY WILLIAMS/TUMULTY
I MOVE TO APPROVE THE AGENDA
VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY.

C. SPECIAL PRESENTATIONS

1. Cocoa Beach Vulnerability Assessment
   Representative: Applied Ecology & Geosyntec

Representatives from Geosyntec and Applied Ecology presented the Cocoa Beach Vulnerability Assessment.

Dr. Leesa Souto provided an overview of the work completed so far by Geosyntec and Applied Ecology as part of the study. She shared the findings regarding the current state of the stormwater system in the City of Cocoa Beach.

She also explained the adaptation planning process and the current status of the teams' progress. She noted that the assessment aims to answer three key questions: where flooding will occur under different storm scenarios, how deep the flooding will be, and to what extent city assets will be impacted.

Vice-Mayor Williams referenced the map displayed during the presentation, pointing out an area of flooding that did not appear on the map. Dr. Souto responded by explaining the ground-truthing process used to validate the models. She noted that the survey data provided serves as the source of information.

She defined the critical asset inventory defined by Florida Statute 380.09. Noted the state is looking at transportation assets, critical infrastructure, community and emergency facilities and cultural and natural assets.

Dr. Souto continued her presentation, explaining each section and the data that has been collected so far.

The Commission inquired about the number of parks listed on one of the presentation slides. It was clarified that the beach crossovers were included in the count shown on the slides.

D. PUBLIC COMMENTS
Comments will be heard on items that do not appear on the agenda of this meeting. Citizens will limit their comments to three (3) minutes. Per Commission Procedures, the City Commission will not take any action or discuss items brought up under the “Public Comment” section of the agenda. The City Commission may schedule such items as regular agenda items and act upon them in the future.

No public comments.

E. STAFF REPORTS AND ANNOUNCEMENTS

Mr. Wayne Carragino, City manager, noted the executed agreement with Schindler to correct the parking garage elevator. He also noted a tentative meeting May 20th with the GSA for the Ocean Beach property. Mentioned the city is at the top of the list for the property.

F. CITY ATTORNEY REPORTS AND ANNOUNCEMENTS

The city attorney has nothing to report.

G. CITY COMMISSION REPORTS AND ANNOUNCEMENTS

Commissioner Jackson noted that he had provided a packet to the commission concerning the agenda.

H. CONSENT AGENDA

MOTION BY WILLIAMS/JACKSON
I MOVE TO APPROVE
VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY.

1. Approve the April 17th, 2025, Commission Meeting Minutes
   Staff Representative: City Clerk Department
   Recommendation: Approve

2. Cancel the July 3rd City Commission Meeting
   Staff Representative: Wayne Carragino, City Manager
   Recommendation: Approve

3. BOARD APPOINTMENT: Space Coast Transportation Planning Organization (TPO) Citizen's Advisory Board Member
   Applications Received: Erin Murphy
   Per Agreement, Cocoa Beach/Cape Canaveral share Voting Delegates on the Transportation Planning Organization. For 2025, the Voting Delegate is Cocoa Beach. Cape Canaveral is designated as the alternate
   Staff Representative: City Clerks Office
   Recommendation: Approve

I. ITEMS REMOVED FROM THE CONSENT AGENDA

J. UNFINISHED BUSINESS

1. Tabled on April 17th, 2025; Requesting the Commission to provide a path forward for staff regarding hiring for the City Manager position. Potential costs incurred for filling this position is unbudgeted for FY 2025.
   Effective August 31, 2025, City Manager, Wayne Carragino, will be retiring from the City of Cocoa Beach after 17 years of service.
   Representative: Becky Vose, City Attorney
   Recommendation: Provide direction to move forward

Ms. Becky Vose, City Attorney, noted she placed the item on the agenda. She reported that she obtained quotes from firms to conduct a full search for the city. She mentioned the availability of a piggyback agreement and identified proposals from Colin Baenziger & Associates, Baker Tilly, and Public Sector Executive Recruitment. She noted that the costs for Baker Tilly, and Public Sector Executive Recruitment include additional expenses such as travel, which are not included in the base agreement.

MOTION BY WILLIAM / JACKSON
I MOVE TO ENTER INTO PIGGYBACK CONTRACT WITH THE EXECUTIVE SEARCH FIRM WITH COLIN BAENZIGER & ASSOCIATES WITH THE TOWN ORANGE PARK ALL INCLUSIVE FOR $32,500.
VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY.

Mayor Capizzi suggested the option of conducting the search in-house. Ms. Vose advised that staff resources are limited and that some staff members may apply for the position, creating a potential conflict. She noted that background checks are beyond the scope of available staff, and the only staff member with the necessary skill set has expressed interest in applying.
Vice-Mayor Williams spoke on Colin Baenziger group and how they were used with previous city manager searches. He explained the process of how they will work and gathers information that is available. He encouraged any employee to apply.

Commissioner Hutcherson noted he sent something out for his requirements for the next City Manager. He noted that there were 8 bullet points for qualifications. Vice-Mayor Williams requested it be forwarded to the city clerk for record.

2. Approve the Beach Island Resort Parking Agreement Amendment
   Staff Representative: Hana Juman, Finance Director
   Recommendation: Approve

MOTION BY WILLIAMS/HUTCHERSON
I MOVE TO APPROVE
VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY.

The commission noted this item was discussed at the previous commission meeting.

3. Adopt Resolution 2025-08, A Resolution of the City Commission of the City of Cocoa Beach, Florida, adopting Stormwater fees and method for charging, and providing for interpretation and for an effective date.

   Adoption of the rates presented in the Stormwater System Rate Review will allow SRF rate covenant requirements to be met and significantly assist in promoting financial sustainability in the Stormwater Fund and support maintenance and improved stormwater management within the City.

   Staff Representative: Morgan Zuhlke, Stormwater Utility Manager
   Recommendation: Adopt

MOTION BY WILLIAMS/JACKSON
I MOVE TO APPROVE
VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY.

Vice-Mayor Williams inquired about the meaning of the acronym "ERU." Ms. Vose explained that it stands for Equivalent Residential Unit.
Vice-Mayor Williams also asked for clarification on the resolution, specifically regarding

the figures presented and the rate change to $19.66 per unit.

Ms. Morgan Zuhlke, Stormwater Utility Manager, explained the differences between the current resolution and the previous one.
Mayor Capizzi explained the necessity of raising the stormwater rate to support loans required for upcoming projects. Commissioner Jackson noted that the increase would help protect the city's insurance rates. Mayor Capizzi added that while he does not favor raising rates, the increase is necessary.

Vice-Mayor Williams asked about the cost of the rate study; no information was available at the time.

Ms. Janice Scott requested an overview of the rate increase.

Ms. Zuhlke outlined ongoing stormwater projects and their current status. She also noted future projects and referenced state statutes that will need to be addressed as part of the stormwater program.
Vice-Mayor Williams commended Ms. Zuhlke for her detailed knowledge of the projects without referring to notes.

K. NEW BUSINESS

1. Acceptance of the School Board of Brevard County Resolution 2025-01 and Approval of Amended Interlocal Agreement with Brevard County School Board – Ramp Road Park
   On April 22, 2025, the Brevard County School Board approved the transfer of ownership of the stormwater pond at Ramp Road Park to the City of Cocoa Beach via Resolution 2025-01. Additionally, the School Board approved an amendment to the existing Interlocal Agreement with the City regarding Ramp Road Park, located on Freedom 7 School property. The Quit Claim Deed will be provided at a later date.
   Staff is requesting:

   A. Accept the School Board of Brevard County Resolution 2025-01 provided by the Brevard County School Board for Ramp Road Park located on Freedom 7 School property.
   B. Approve the Amendment to the Interlocal Agreement by and between the School Board of Brevard County and the City of Cocoa Beach, Florida relating to Ramp Road Park.

   Staff Representative: Morgan Zuhlke, Stormwater Utility Manager
   Recommendation: Accept

CITY ATTORNEY READ ITEM K1A.
MOTION BY WILLIAMS/HUTCHERSON
I MOVE TO ACCEPT

VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY.

CITY ATTORNEY READ ITEM K1B
MOTION BY WILLIAMS/HUTCHERSON
I MOVE TO APPROVE THE INTERLOCAL AGREEMENT
VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY.

2. Approve the scope of services for engineering and design in the amount of $168,756 for the Wastewater Treatment Plant Clarifier Rehabilitation Project. This is a budgeted item and the project is eligible for State Revolving Fund Loans.
   Staff Representative: Brad Kalsow, Public Works & Water Reclamation Director
   Recommendation: Approve

MOTION BY WILLIAMS/JACKSON
I MOVE TO APPROVE
VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY.

3. Adopt Resolution 2025-09, A Resolution OF THE CITY COMMISSION OF the City of Cocoa Beach, Florida, enacting a moratorium on the enforcement of the city sign ordinance relating to non-commercial signs for the sixty days before any election in Brevard County, florida, and ending three days after such election; providing limitations; AND PROVIDING AN EFFECTIVE DATE -- ADDED 4/30/2025
   Staff Representative: David Dickey, Development Services Director
   Recommendation: Adopt

MOTION BY WILLIAMS/JACKSON
I MOVE TO APPROVE
VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY.

Mayor Capizzi discussed the current requirements for elections and the rules regarding signage. Vice-Mayor Williams noted that a permit is required for signage larger than the standard allowance.
Ms. Vose clarified the regulations for commercial signage and addressed violations related to signage.
Commissioner Jackson stated that the intent is to reduce stress and the administrative burden on staff.
Commissioner Tumulty commented on the timing of the changes and clarified that no other rules are being altered, emphasizing the goal is simply to clean up election-related signage.

L. GENERAL PUBLIC COMMENT
   (Only if not accommodated in the 30-minute Public Comment period earlier)

M. ADJOURNMENT

The meeting was adjourned at 7:39 pm.
[MIN_SIGNATURES]