



Meeting Agenda
Thursday, September 4, 2025

6:00 PM

REGULAR MEETING

Cocoa Beach City Hall
2 S Orlando Avenue
Cocoa Beach, FL 32931

WELCOME

Meeting re-broadcasts on: Spectrum - Channel 499 and
www.youtube.com/@CityofCocoaBeachFL
Meeting Video Archives: www.cityofcocoa beach.com

Packets: Packets are on the City's website (www.cityofcocoa beach.com)

Rules of Order: Robert's Rules of Order and the Florida Sunshine Law govern the conduct of our meetings.

Speaking Courtesy Rules:

- The Commission accepts relevant comments.
- A time limit of three minutes is imposed on each speaker. If speaking for a group, the Commission may grant an additional three minutes.
- Please direct comments and questions through the Mayor
- Complete speaker cards are required for each of the items you wish to address. Submit the card to the City Clerk prior to the introduction of the item. Speaker Cards are available in the entrance of the Commission Room and in the City Clerk's office prior to the meeting. The purpose of the card is to obtain the spelling of your name, contact information if follow-up is needed, and provide for efficient meeting administration.
- Upon being recognized by the Mayor, please approach the dais, state your name and address, and speak into the microphone.

Approval Of Order Of Business:

Note: Members of the public, Commission and Staff may remove items from the Consent Agendas, if they wish to discuss them. Requests for removal need to be made known to the City Commission under the Approval of the Order of Business, at the beginning of the meeting.

Appealing a Decision:

Any person desiring to appeal any decision made by the City Commission, with respect to any matter considered at such a meeting or hearing, will need a record of the proceedings and for such purposes must ensure that a verbatim record and transcript of the proceeding is made in a form acceptable for official court proceedings, which record includes the testimony and evidence upon which the appeal is to be based. It shall be the responsibility of the person desiring to appeal any decision to prepare a verbatim record and transcript at his/her own expense as the City does not provide one

American with Disabilities Act:

ATTN: PERSONS WITH DISABILITIES. In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations to participate in this proceeding shall, at least forty-eight (48) hours prior to the meeting, contact the Office of the City Clerk at (321) 868-3286; Florida Relay Service (800) 955-8771 (TDD); or (800) 955-8770 (Voice) or 711.

THANK YOU for participating in your Cocoa Beach City Government.

A. MEETING CALLED TO ORDER

1. Pledge of Allegiance
2. Invocation by Pastor Mark Wodka, Canaveral Port Ministry
3. Roll Call

B. BUDGET HEARING

1. Approve the Tentative Millage rate of 6.0000 mills for Fiscal Year 2026. The Proposed Millage rate of 6.0000 mills is 0.65% higher than the Rollback rate of 5.9610 mills. Adoption of the Millage rate by Resolution No. 2025-16 is scheduled for September 18, 2025. Staff Representative: Hana Juman, Finance Director; A.J. Hutson, City Manager
Recommendation: Approve
2. Approve the Tentative Budget making appropriations for Fiscal Year 2026. Adoption of the Budget by Resolution No. 2025-17 is scheduled for September 18, 2025.
Staff Representative: Hana Juman, Finance Director; A.J. Hutson, City Manager
Recommendation: Approve

C. APPROVAL OF THE AGENDA

(Note: Members of the public, Commission and Staff may remove items from the Consent Agendas if they wish to discuss them. Requests for removal need to be made known to the City Commission under the Approval of the Order of Business, at the beginning of the meeting.)

D. SPECIAL PRESENTATIONS

1. Proclamation for National Suicide Prevention Month, September 2025
Representative: Wayne Price

E. PUBLIC COMMENTS

Comments will be heard on items that do not appear on the agenda of this meeting. Citizens will limit their comments to three (3) minutes. Per Commission Procedures, the City Commission will not take any action or discuss items brought up under the "Public Comment" section of the agenda. The City Commission may schedule such items as regular agenda items and act upon them in the future.

F. STAFF REPORTS AND ANNOUNCEMENTS

G. CITY ATTORNEY REPORTS AND ANNOUNCEMENTS

H. CITY COMMISSION REPORTS AND ANNOUNCEMENTS

I. CONSENT AGENDA

1. Approve the August 7th, August 19th and August 21st Commission Meeting Minutes
Staff Representative: City Clerk Department
Recommendation: Approve
2. Approve a contract extension with Marlowe Landscaping for a period of one year to expire September 1, 2026.
Staff Representative: Brad Kalsow, Public Works & Water Reclamation Director
Recommendation: Approve
3. Approve a one-year Memorandum of Understanding (MOU) between the City of Cocoa Beach and the City of Cape Canaveral to share the cost of the School Resource Officer (SRO) assigned to Cocoa Beach Junior/Senior High School for the 2025/2026 school year. This is a budgeted item.
Staff Representative: Wes Mullins, Police Chief
Recommendation: Approve

J. ITEMS REMOVED FROM THE CONSENT AGENDA

K. UNFINISHED BUSINESS

1. Adopt Ordinance 1700 on second reading, An Ordinance of the City of Cocoa Beach, Florida, adding a new section 22-2.5, "regulation of electric bicycles and similar devices on specified rights of way", of article I, "in general" of chapter 22, "streets and sidewalks" of the code of ordinances of the City of Cocoa Beach; providing regulations for the use of electric bicycles and similar devices on specified rights of way; and providing for conflicts, codification, severability, and an effective date.
Staff Representative: Wes Mullins, Police Chief
Recommendation: Approve

L. NEW BUSINESS

1. Approve Fiscal Year 2026 Liquid Sodium Hypochlorite bulk supply piggyback agreement addendum utilizing Bay County contract bid number 22-27 for Odyssey Manufacturing Co. to supply the wastewater treatment plant at a price of \$1.69 per gallon. This is a budgeted Operating Expense.
Staff Representative: Brad Kalsow, Public Works & Water Reclamation Director
2. Accept the City's Selection Committee Recommendation of Award for the bid submitted by American Facility Services, Inc. under bid #CB25-008, to provide Janitorial Services for City Hall, Fire Station 51 and Police Station. Allow staff to enter into a contract with American Facility Services, Inc. This is a budgeted operating expense for FY26. If a contract can not be negotiated with American Facility Services, Inc. allow staff to enter into a contract with the second and/or third ranked company.
Staff Representative: Brad Kalsow, Water Reclamation and Public Works Director
Recommendation: Approve
3. Emergency Ordinance 1703 - AN EMERGENCY ORDINANCE OF THE CITY OF COCOA BEACH, FLORIDA, prohibiting the immobilization ("Booting") of vehicles by the use of an impoundment device on private property WITHIN THE CITY pending the adoption of a regulatory scheme for booting through the regular ordinance process; PROVIDING FOR FINDINGS OF EMERGENCY; PROVIDING DEFINITIONS; providing exceptions; PROVIDING FOR ENFORCEMENT AND PENALTIES; PROVIDING FOR conflicts, NON-codification, SEVERABILITY, an EFFECTIVE DATE AND AN ENDING DATE.

M. GENERAL PUBLIC COMMENT

(Only if not accommodated in the 30-minute Public Comment period earlier)

N. ADJOURNMENT