

**CITY OF COCOA BEACH
CITY COMMISSION
MINUTES
October 16, 2025**

A. MEETING CALLED TO ORDER

Mayor Capizzi called the meeting to order at 7:00 PM.

1. Pledge of Allegiance
2. Invocation by Troy Stanley, Pastor, First Christ Lutheran Church
3. Roll Call

Commission Members Present:

Mayor Keith Capizzi
Commissioner Joshua Jackson
Commissioner Tim Tumulty
Commissioner Jeremy Hutcherson

Commission Members Absent:

Vice-Mayor Skip Williams

Administrative Members Present:

City Attorney Becky Vose
City Manager A.J. Hutson
City Clerk Karin Grooms
Development Services Dave Dickey
Development Deputy Services Director Brian Palmer
Finance Director Hana Juman
Finance, Ander Hanson
Fire Chief Justin Grimes
Information Technology Tristian Takacs
Leisure Services Andi Segarra
Police Chief/ Assistant City Manager Wes Mullins
Police, Deputy Chief Kris Kuehn
Police, Major Manny Hernandez
Corporal Javier Miranda
Police Officer Jacob Werda
Police Officer Henry Schurig
Water Rec/ Public Works Director Brad Kalsow

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B. APPROVAL OF THE AGENDA

(Note: Members of the public, Commission and Staff may remove items from the Consent Agendas if they wish to discuss them. Requests for removal need to be made known to the City Commission under the Approval of the Order of Business, at the beginning of the meeting.)

MOTION BY HUTCHERSON/JACKSON

I MOVE TO APPROVE

VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY.

C. SPECIAL PRESENTATIONS

1. Woman's Club 60th Anniversary Proclamation

Mayor Capizzi read the proclamation and recognized the Woman's Club's 60th anniversary.

The Woman's Club welcomed everyone to the country club and noted a gala in April.

2. Recognition of Exceptional Service Presented by Chief Wes Mullins, Assistant City Manager

Chief Wes Mullins, Assistant City Manager; Fire Chief Justin Grimes; and Deputy Police Chief Kris Kuehn recognized three officers for exceptional service, as they went above and beyond the scope of duty. Chief Mullins explained that Corporal Javier Miranda, Officer Jacob Werda and Officer Henry Schurig, encountered a young mother and her child on a park bench late at night. The officers were able to secure a room for the mother and child for the evening and coordinated with Community Paramedic Coordinator Sherry Mahaffey from the Fire Department to ensure the family received the assistance they needed.

Chief Grimes highlighted the vital role of the Community Paramedic Program and its dedicated volunteers in providing compassionate care to residents in need. Chief Mullins commended the collaboration between departments and expressed his appreciation for the teamwork and commitment to serving the Cocoa Beach community.

D. PUBLIC COMMENTS:

Comments will be heard on items that do not appear on the agenda of this meeting. Citizens will limit their comments to three (3) minutes. Per Commission Procedures, the City Commission will not take any action or discuss items brought up under the "Public Comment" section of the agenda. The City Commission may schedule such items as regular agenda items and act upon them in the future.

No public comment.

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E. STAFF REPORTS AND ANNOUNCEMENTS

City Manager AJ Hutson discussed the recent flood event that occurred the previous week. He reported that the City received approximately 5.5 inches of rain, resulting in localized flooding and infiltration into the sewer system, which caused operational issues at the Wastewater Treatment Plant. Residents were asked to reduce water usage to assist the plant.

Mr. Hutson explained that the Stormwater Utility is an enterprise fund supported by user fees rather than property taxes. He reviewed the multi-year Stormwater Master Plan and outlined the various grant opportunities the City is pursuing to support flood mitigation projects.

Mr. Hutson noted that the Waste Management contract will expire in 2026 and stated staff's intention is to issue a request for proposal. He asked Commissioners to share any concerns or suggestions regarding the upcoming bid process.

Mr. Hutson announced several upcoming events, including the Cocoa Beach Art Show in November, the first Movies in the Park in December, and The Polar Express holiday event.

He provided updates on ongoing capital projects:

- Bicentennial Park – project progressing as planned.
- Parking Garage Elevator Replacement – scheduled for November.
- Golf Course Improvements – project remains on schedule.
- Holiday Boat Ramp – work to resume once water levels recede.
- Tennis Court Rehabilitation – fencing completed; milling and resurfacing in progress.

Mayor Capizzi inquired about the status of the Cocoa Beach sign on the City building. Commissioner Hutcherson commented on recent CBNN communications and suggested a public notice reminding residents not to flush during sewer overload events.

Mr. Hutson acknowledged the comment and noted the use of the City marquee and other communication tools for such messaging.

Commissioner Tumulty discussed reducing inflow to the wastewater system and referenced similar challenges experienced during Hurricane Matthew. He also addressed coordination with county facilities and emphasized the importance of public communication through media channels.

F. CITY ATTORNEY REPORTS AND ANNOUNCEMENTS

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No reports from the City Attorney.

G. CITY COMMISSION REPORTS AND ANNOUNCEMENTS

Commissioner Tumulty spoke about the recent rainfall and the NKF Surf Contest, congratulating the Mayor on his participation and win. He noted the flooding that occurred during the storm event, including water entering the school's commons area and hallways, though no damage was reported. He mentioned that his own property had temporarily become waterfront. Commissioner Tumulty also discussed conditions at the Cocoa Beach Country Club, highlighting the flooding impacts there and commending Mr. Roy Hough and the Country Club staff for their excellent work in managing the situation. He further spoke about the NKF Program and offered congratulations to the City staff involved in supporting the event.

Mayor Capizzi commented on the week's events and also spoke about the NKF Surf Contest.

H. CONSENT AGENDA

MOTION BY HUTCHERSON/JACKSON

I MOVE TO APPROVE

VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY.

1. Approve the October 2, 2025, City Commission Minutes
Staff Representative: City Clerk Department
Recommendation: Approve
2. Adopt Resolution No. 2025-31 - A Resolution of the City Commission of the City of Cocoa Beach, Florida, amending garbage, waste and trash fees; providing for interpretation and for an effective date. Resolution No. 2025-31 implements a 5.39% rate increase effective in January 2026, seen in the February 2026 utility bill. The current contract with Waste Management for solid waste services runs from 2021 to 2026 and has an escalation clause allowing rate adjustments linked to the Consumer Price Index (CPI). The last customer rate increase was applied in January 2025 in the amount of 4.59%.
Staff Representative: Brad Kalsow, Public Works/Water Rec Director, Hana Juman, Finance Director
Recommendation: Approve

I. ITEMS REMOVED FROM THE CONSENT AGENDA

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J. NEW BUSINESS

1. Accept the Engineers Recommendation of Award for the bid submitted by R&M Service Solutions, LLC in the amount of \$702,042.00 for bid #CB25-006, Port Canaveral Forcemain Air Release Valve Replacement Project. Allow staff to enter into contract with R&M Service Solutions, LLC. This is a budgeted Capital Project eligible for State Revolving Funds
Staff Representative: Brad Kalsow, Water Reclamation and Public Works Director
Recommendation: Approve

MOTION BY HUTCHERSON/JACKSON

I MOVE TO APPROVE

VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY.

2. Approve Task Order #6 with Kimley-Horn and Associates, Inc to provide Construction Phase Services for Project CB25-001 Lift Station 3, 6 & 15 Rehabilitation in the amount of \$104,390. This is a budgeted Capital Project.
Staff Representative: Brad Kalsow, Public Works and Water Reclamation Director
Recommendation: Approve

MOTION BY HUTCHERSON/JACKSON

I MOVE TO APPROVE

VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY.

3. Approve the purchase of a new pool liner from RenoSys in the amount of \$181,965. This is a budgeted capital item.
Staff Representative: Andi Segarra, Leisure Services Director
Recommendation: Approve

MOTION BY HUTCHERSON/TUMULTY

I MOVE TO APPROVE

VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY.

Commissioner Hutcherson commended staff on receiving three quotes prior to bringing them forward for approval.

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4. Requesting Commission direction regarding which meetings should be conducted, rescheduled, or canceled during the upcoming holiday period, while ensuring compliance with the requirement to hold a minimum of one regular meeting per month.

Current Meeting Dates:

November 6

November 20 (City Hall Closure: Thanksgiving – November 27 & 28)

December 4

December 18 (City Hall Closure: Christmas Holiday December 24 & 25)

January 1 (New Year's Day – City Hall Holiday Closure)

Staff Representative: AJ Hutson, City Manager

Recommendation: Provide direction to staff regarding the City Commission's preferred holiday meeting schedule.

MOTION BY HUTCHERSON/JACKSON

I MOVE TO CANCEL NOVEMBER 20, DECEMBER 18, AND JANUARY 1ST -
VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY.

Commissioner Hutcherson noted the positive rhythm and had received good feedback, and expressed his hope that personnel will find some relief during the holiday period.

Mayor Capizzi stated that he was not aware of any pressing or controversial matters at this time.

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5. Approve Ordinance 1706 on first reading- An ordinance of the City of Cocoa Beach, Florida, amendment Article III, "Civil Citations", of Chapter 30 "Code Enforcement, Special Magistrate/Code Enforcement Board, Civil Citations", of the Code of Ordinances; providing for updates to civil citation provisions; making findings; providing for adoption of revisions by reference; providing for codification; conflicts; severability; scrivener's errors; and an effective date.
Staff Representative: David Dickey, Development Services Director
Recommendation: Approve

MOTION BY JACKSON/TUMULTY

I MOVE TO ADOPT FIRST READING ORDINANCE 1706

VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY.

Commissioner Jackson inquired about the process for civil citations. City Manager Hutson explained the current status, noting that cases are not being heard at the courthouse, resulting in unnecessary costs and time. Development Services advised that citations be submitted to the Special Magistrate. Mr. Hutson explained the role of the Special Magistrate, including rendering decisions and the use of substitutes when necessary.

City Attorney noted the time commitment involved in sitting at the courthouse.

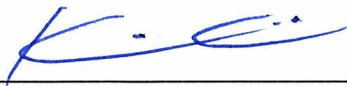
Commissioner Jackson acknowledged the efficiency of the City's portion of the process. Mayor Capizzi asked about the likelihood of success, and the City Attorney explained the expected outcomes. Commissioner Hutcherson commented on the potential to reduce labor costs, and the City Attorney noted the benefits of streamlining the magistrate process. Commissioner Tumulty highlighted considerations regarding the timing of meetings.

K. GENERAL PUBLIC COMMENT

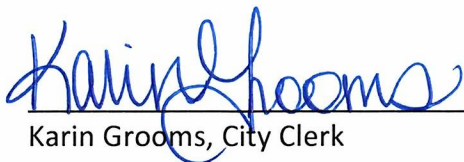
(Only if not accommodated in the 30-minute Public Comment period earlier)

L. ADJOURNMENT

The meeting was adjourned at 7:36 pm.



Keith Capizzi, Mayor-Commissioner



Karin Grooms, City Clerk

